

COUNTY OF YORK

MEMORANDUM

DATE: April 19, 2000 (BOS Mtg. 5/2/00)

TO: York County Board of Supervisors

FROM: Daniel M. Stuck, County Administrator

SUBJECT: Telephone Services Agreement with York/Poquoson Department of Social Services

Issue

Staff has negotiated a telephone services agreement with the York/Poquoson Department of Social Services. Adoption of the attached resolution would authorize the County Administrator to sign the proposed agreement.

Background

The York/Poquoson Department of Social Services has leased from the County a portion of the second floor of the Public Safety Building ("premises") located on Goodwin Neck Road and desire to renew an agreement for telephone services for the premises. Telephone service is provided through the County's PBX (telephone switching equipment) and through our voice mail system. The only notable difference between the two agreements is that the Department of Social Services assumes the responsibility under the new agreement for the maintenance and replacement of telephone sets whereas the County assumed this responsibility in the first agreement. This is the reason that the monthly fee for telephone service did not increase in the new agreement.

Agreement Terms and Conditions

The proposed agreement (copy attached) was prepared by York County Department of General Services. The principal terms and conditions of the agreement include the following:

- Term of agreement

The agreement covers services for 5 years.

- Fees

York/Poquoson Department of Social Services will pay to the County the sum of \$2,000 per month for telephone services provided pursuant to the agreement. York/Poquoson Department of Social Services shall also reimburse the County for all long distance charges billed to any of the telephone lines provided to the premises.

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Recommendation:

I recommend that the Board adopt Resolution No. R00-66, which authorizes the County Administrator to execute the proposed telephone services agreements with the York/Poquoson Department of Social Services and any necessary related documents, approved as to form by the County Attorney.

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Attachment: Telephone Services Agreement
Proposed Resolution R00-66